



12 10 2019 School Board Meeting 5 00 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered before the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Pledge of Allegiance](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Acceptance of the December 10, 2019 School Board Agenda](#)

Motions:

Motion to approve the December 10, 2019 School Board Agenda - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Lynn Wilson

Lori Cunningham - Aye

Kay Fields - Aye

Sarah Fortney - Aye

Lisa Miller - Aye

Sara Beth Reynolds	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Special Recognitions

- 3. [C-3 Holiday Musical Performance](#)
- 4. [C-4 Recognition of Polk County FFA Members](#)
- 5. [C-5 Books on the Bus Reading Initiative](#)

Public Comments on Agenda Items

- 6. [C-6 SPEAKERS](#)

Minutes:

Mr. Milhorne, urges board to start looking into step raises and put them back where the employee can earn them. This has to be budgeted. Everyone earns their steps but the steps are not given. Employee moral is low.

Matt Ager, painter AFSCME 227, came with three other gentlemen to show the shortage of workers.

Keith Lightsey, painter also came to speak about employee raises.

Approval of Minutes

- 7. [C-7 Approve Minutes of the November 12, 2019 School Board Reorganization Meeting](#)

Attachment: [November 12, 2019 School Board Reorganization Minutes.pdf](#)

Motions:	
Motion to approve the Minutes of the November 12, 2019 School Board Reorganization meeting.	- PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Billy Townsend

Lori Cunningham - Aye

Kay Fields - Aye

Sarah Fortney - Aye

Lisa Miller - Aye

Sara Beth Reynolds - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Approval of Consent Agenda

8. [C-8 Approve the Consent Agenda](#)

Motions:

Motion to approve the December 12, 2019
Consent Agenda - PASS

Vote Results

Motion: Kay Fields

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Sarah Fortney - Aye

Lisa Miller - Aye

Sara Beth Reynolds - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

New Administrator Announcements

Consent

Business Services General Items

9. [C-9 Symetra/Crown - Stop Loss Insurance ITB # 024-PLA-1119, \\$605,002](#)

Attachment: [Stop Loss Board Agenda Summary 2020.pdf](#)

Attachment: [Polk Schools Symetra Notification of Renewal Jan 2020.pdf](#)

Attachment: [Budget-Impact-Analysis-2020.pdf](#)

Attachment: [Stop Loss Renewal Summary.pdf](#)

10. [C-10 Surplus Instructional Materials Disposition 2020](#)

Attachment: [Surplus Instructional Materials 2020.pdf](#)

11. [C-11 Bid Recommendations](#)

Attachment: [Bid Recs 12.10.19.pdf](#)

12. [C-12 Updated Blue Cross Blue Shield of Florida Administrative Services Agreement \(ASA\)](#)

Attachment: [School Board of Polk County BCBS 2019 ASA FINAL.pdf](#)

Business Services Contracts

13. [C-13 2019-2020 RP Funding Rental Agreement Master Contract #28081](#)

Attachment: [2019-2020 RP Funding - 27332 Master Contract - Revised.pdf](#)

Attachment: [RP Funding Master Contract Budget-Impact-Analysis-2019-20.pdf](#)

14. [C-14 Total Administrative Services Corporation \(TASC\), Risk Management.](#)

Attachment: [PCSB 2020 TASC Services Agreement.pdf](#)

Attachment: [Budget-Impact-Analysis-2019-20.pdf](#)

15. [C-15 Disaster Recovery: DSM Technology Consultants, LLC, IST, \\$310,228.00](#)

Attachment: [Public-Records-Addendum - DRaaS.pdf](#)

Attachment: [BIA - DSM - DRaaS.pdf](#)

Attachment: [DSM Quote# 4217.v1 DRaaS- 1.pdf](#)

Facilities & Operations General Items – Architectural Services

16. [C-16 Project #C-00308 – New High School 19-AAA / NE Area - Phase III Documents](#)

17. [C-17 Project C-00307 - Mulberry High School Campus Renovation - Phase III Documents](#)

18. [C-18 C-00308 - 20 A Elementary School - Architect](#)

Facilities & Operations General Items – Construction Services

19. [C-19 Pre-Qualified Vendor List](#)

Attachment: [Vendor List Updated for board 12-10-19.pdf](#)

Facilities & Operations - Project Requests

20. [C-20 P-01924 - Lake Region Sr. - Resurface Track, Long Jump and Pole Vault Areas with Rubber Surface](#)

Human Resource Services Recommendations

21. [C-21 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: CONFIDENTIAL Instructional Term Supp Docs 12-10-19 BM.pdf (Confidential Item)

Attachment: [Administrative and Instructional Board Agenda 12-10-19 BM.pdf](#)

22. [C-22 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: CONFIDENTIAL Non-Instructional Term Supp Docs 12-10-19 BM.pdf (Confidential Item)

Attachment: [Non-Instructional Board Agenda 12-10-19 BM.pdf](#)

23. [C-23 Recommendations for Temporary Duty Assignments](#)

Attachment: [TDA Board Agenda - 12-10-19.pdf](#)

Human Resource Services Requests for Revised Job Descriptions

24. [C-24 Revise Six Job Descriptions to Reclassify from Exempt to Non-Exempt](#)

Attachment: [12-10-19 Board - HR Revised Job Descriptions Exempt to Non-Exempt.pdf](#)

Support Services General Items

25. [C-25 Vehicle Auction for December 2019, \\$0](#)

Attachment: [White Fleet Sale December 2019.pdf](#)

Regular

Administration - School Board

26. [R-27 Appointment to the Polk County Value Adjustment Board](#)

Motions:

Motion to appoint Lynn Wilson as the District's liaison to the Polk County Value Adjustment Board and Billy Townsend as the alternate. - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Lynn Wilson

Lori Cunningham - Aye

Kay Fields - Aye

Sarah Fortney - Aye

Lisa Miller - Not Present

Sara Beth Reynolds - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

27. [R-28 Appointment to the Polk Vision Board of Directors](#)

Motions:

Motion to appoint Lynn Wilson as the District's liaison on the Polk Vision Board of Directors. - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Billy Townsend

Lori Cunningham - Aye

Kay Fields - Aye

Sarah Fortney - Aye

Lisa Miller - Not Present

Sara Beth Reynolds - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

28. [R-29 C-00314 - Ben Hill Griffin Elem 26 Classroom Addition - Architect's Contract, \\$395,280.00](#)

Attachment: [StandardDesignProfessional-BHGriffin.pdf](#)

Motions:

Approve contract with Parlier + Crews Architects, P.A. in the amount of \$395,280.00 for Project #C-00314 - Ben Hill Griffin Elementary 26 Classroom Addition. - PASS

Vote Results

Motion: Lynn Wilson

Second: Kay Fields

Lori Cunningham - Aye

Kay Fields - Aye

Sarah Fortney - Aye

Lisa Miller - Not Present

Sara Beth Reynolds - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Facilities & Operations General Items – Construction Services

29. [R-30 C-00312 - Bartow Senior - Master Plan, Phase II \(CM Contract\)](#)

Attachment: [9. C-00312CMCONTRACT - AD Morgan.pdf](#)

Motions:

Approval of the Pre-Construction Services Fee of \$40,000 and for the Superintendent and Facilities and Operations Staff to review and approve A.D. Morgan Corporation's Guaranteed Maximum Price. - PASS

The Guaranteed Maximum Price will be brought to the Board at a later date for approval.

Vote Results

Motion: Sara Beth Reynolds

Second: Billy Townsend	
Lori Cunningham	- Aye
Kay Fields	- Aye
Sarah Fortney	- Aye
Lisa Miller	- Not Present
Sara Beth Reynolds	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Facilities & Operations General Items - Planning and Concurrency

30. [R-31 TECO Easement Cunningham Road Property](#)

Attachment: [Chain of Lakes Middle Cunningham Road Survey.pdf](#)

Attachment: [WH19-39 School Board of Polk County.pdf](#)

Motions:	
Approval of the easement to TECO	- PASS
Vote Results	
Motion: Sara Beth Reynolds	
Second: Billy Townsend	
Lori Cunningham	- Aye
Kay Fields	- Aye
Sarah Fortney	- Aye
Lisa Miller	- Not Present
Sara Beth Reynolds	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Human Resource Services Annual Items

31. [R-32 AFSCME Ratified 2019-2020 Salaries and Contract Changes](#)

Attachment: [1 Agenda Details-AFSCME 19-20 Salaries and Contract Revisions.pdf](#)

Attachment: [2 Bus Driver Ratified Agreements 16pp.pdf](#)

Attachment: [3 Custodial-EERS-Maintenance Ratified Agreements 37pp.pdf](#)

Attachment: [4 Nutrition Assistant Ratified Agreements 14pp.pdf](#)

Motions:

Motion to approve ratified AFSCME Local 2227 collective bargaining agreements and salaries for 2019-2020, and the 2020 Health Plan. - PASS

Vote Results

Motion: Lynn Wilson

Second: Billy Townsend

Lori Cunningham	- Aye
Kay Fields	- Aye
Sarah Fortney	- Nay
Lisa Miller	- Aye
Sara Beth Reynolds	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Teaching and Learning - General

32. [C-26 2019-2020 Class-size Flexibility to meet class-size Requirements](#)

Attachment: [2019-2020 Flexible Numers for Class-size Complkiance.pdf](#)

Minutes: Superintendent Byrd reassured that this will take place in October after Survey 3 and it is only for flexibility purposes.

Motions:

Recommend approval of Class-size increase K-3 to 21, 4-8 to 25 and 9-12to 30 for Survey 3 - PASS

Vote Results

Motion: Lynn Wilson

Second: Kay Fields

Lori Cunningham	- Aye
Kay Fields	- Aye
Sarah Fortney	- Aye
Lisa Miller	- Aye
Sara Beth Reynolds	- Aye

Billy Townsend	- Aye
Lynn Wilson	- Aye

Public Hearing

To begin no earlier than 5:01 PM

33. [R-33 Policy Updates](#)

Attachment: [5330 Use of Medications revised \(2\).pdf](#)

Minutes: Mr. Townsend clarified that caregivers are allowed to provide medication at schools. Staff is not allowed unless they are the parent.

Motions:	
Motion to approve policy 5330 - Use of Medications.	- PASS
Vote Results	
Motion: Billy Townsend	
Second: Lynn Wilson	
Lori Cunningham	- Aye
Kay Fields	- Aye
Sarah Fortney	- Aye
Lisa Miller	- Aye
Sara Beth Reynolds	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Superintendent's Report

34. [Superintendent's Report](#)

Minutes:

Superintendent Byrd wished everyone a Merry Christmas and a Happy New Year. Reminded everyone to create memories with family and friends and to be kind and helpful to others.

Our next Work Session will take place on Tuesday, January 14, 2020 at 9:00 AM at the

Superintendents large conference room located at 1915 S. Floral Avenue, Bartow, Fl.

The next Work Session will take place on Tuesday, January 28, 2020 at 12:30 PM at the Superintendent's large conference room followed by the Board Meeting at 5 PM in the Auditorium located at 1915 S. Floral Avenue, Bartow FL.

Attorney's Report

35. [Attorney's Report](#)

Auditor's Report

36. [Auditor's Report](#)

Board Members' Report

37. [Billy Townsend, District 1](#)

Minutes:

Mr. Townsend mentioned that FSBA put out a statement endorsing the governors base pay for teachers for a minimum salary plan, which does nothing for existing teachers or anyone else. He will not endorse this plan. He would prefer broad based funding instead.

Mrs. Cunningham suggested writing a letter on behalf of the board to FSBA, which can be presented at the work session on January 14th.

Mr. Bridges suggested preparing a proposed document and presenting it at Special Board meeting on January 14th for action to be taken.

Mr. Townsend explained why he thought that Superintendents trip was an issue. He doesn't know what her intent was but he wanted to clarify. He mentioned Kate Wallace, who worked for Jeb Bush. He stated that she is a lobbyist and influences public opinion. Mr. Townsend presented a video of Ms. Wallace speaking against public schools. Mr. Townsend is concerned about the time Ms. Wallace spent with Mrs. Byrd during this meeting.

Mr. Wilson stated that Superintendent provided a report once she arrived from this trip. He has attended this meeting in the past and stated that they are using Choice. Mr. Wilson does believe in Choice. He feels that it is important to attend and keep

communication open and he supports Superintendent Byrd's attendance of the meeting so she has a sense what to expect in the future.

Mrs. Reynolds stated that she doesn't know anyone who cares about the humanity of our students more than Superintendent Byrd. Superintendent Byrd stopped twice during their conversation to greet two students she knew their names, from different schools. Ms. Reynolds feels that Superintendent made a correct decision to go and greatly appreciates it because now she knows what's coming.

Mrs. Fields stated that Superintendent Byrd is the strongest advocate and ambassador for the district and has the best interest of the district and students in heart. She trusts her to make the best decisions. Mrs. Fields stated that Superintendent Byrd explained her purpose in going and what her accomplishments will be to make us a better district. Mrs. Fields also stated that there should be an amount of time on board member comments just as there is on public comments.

Mrs. Miller appreciates Superintendent's report. Please watch work sessions where the real work takes place.

38. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Cunningham would like to announce the board committee assignments for 2020:

- Audit Committee - Billy Townsend
- Central Florida Public School Boards Coalition - Kay Fields
- Polk County Head Start - Sarah Fortney
- Polk Education Foundation Board of Directors - Sarah Fortney District 3
- Polk Vision Liaison - Sara Beth Reynolds second term
- Sales Tax Oversight Committee - Lisa Miller and Alternate Billy Townsend
- Polk Vision Board of Directors - Lynn Wilson second term
- Value Adjustment Board - Lynn Wilson, Alternate Billy Townsend

Mrs. Cunningham thanked everyone that was involved at the Davenport groundbreaking. There was a great response from the community. She also thanked Superintendent for her wonderful message to everyone. Mrs. Cunningham also thanked all those who voted for the Half Cent Sales Tax that helped to put funding where needed.

Mrs. Cunningham thanked Jason Pitts for all he has done and wished him the very best.

39. [Sarah Fortney, District 3](#)

Minutes:

Ms. Fortney mentioned working with the NAACP to set up a scholarship on behalf of Wanda F. Howard.

Ms. Fortney is curious to know where the naming of the healthy clinic after Marianne Capozziello currently stands. She will miss Jason Pitts and thanks him for all he has done.

She knows that the District can not be closed on the 13th and 14th but she will be in attendance in Tallahassee in support of teachers.

She mentioned that there are amazing things are happening in the classrooms. Ms. Fortney did the great American Teach in at Sykes and loved it.

40. [Sara Beth Reynolds, District 4](#)

Minutes:

Ms. Reynolds mentioned that she had the opportunity to attend the FSBA conference. She also attended the Lake Alfred Polytech Winter Concert and stated that it was incredible. They had a huge turnout. She also mentioned the Davenport ground breaking for the new high school. Happy Holidays and Happy New Year.

41. [Kay Fields, District 5](#)

Minutes:

Mrs. Fields mentioned the celebration of Mr. Otis Anthony's life and recognized him for being very well respected. She was also able to attend the Davenport school ground breaking. The community is very excited about all the new things happening in Davenport

Mrs. Fields mentioned that Wanda Howard and David June Bug Smith have passed. she stated that these folks were people that worked hard in the community.

Wished everyone a Merry Christmas and Happy New Year.

42. [Lynn Wilson, District 6](#)

Minutes: Mr. Wilson encouraged everyone to lend a helping hand to the less fortunate.

43. [Lisa Miller, District 7](#)

Minutes:

Mrs. Miller reminded everyone that work sessions are full of information. She thanked the Behavior Team for their update on tackling crisis' with behavior.

She has been at many school visits and wanted to make everyone aware that there are children that go home with no food. We need help and a lending hand for the kids that don't have anything.

She thanked Mrs. Cunningham for today's fellowship between the board and the staff.

Public Comments Addressing Items Not on Agenda

44. [SPEAKERS](#)

Minutes:

Mrs. Leslie Shelton parent of student at CFAA came to speak about her concerns on her son's education spiraling due to him being placed in the Medical Homebound program. Dr. Akers and Mr. Hill stepped out to speak with her.

Stephanie Yokum, thanked everyone for coming out to the community summit. Ms. Yokum is encouraging teachers to take a personal day off on January 13th. She asked the board to be on their side or to get on the bus to Tallahassee.

Larry Milhourn reminded staff of their holiday party at Westwood Middle School.

Bishop Mincey please make sure your motives are right. If they are not right they will haunt you.

Adjournment

Meeting adjourned at 6:55 PM. Minutes were approved and attested this 28th day of January ,2020.

Lori Cunningham, Board Chair

Jacqueline M. Byrd, Superintendent